The University of Tokyo Faculty Development Open

UTOKYO FD OPEN

2025-2026

Course & Syllabus Design
Design of Questionnaires
Syllabus Review
Quality Assessment & Evaluation
Peer instruction
Class Design & Micro-Teaching
Rubrics' design
FLIPPED CLASSROOM

UTOKYO FD OPEN IS...

- Workshops & events on educational topics to teach at university level
- Conducted entirely in English
- Open to faculty, researchers and Ph.D. students, regardless of your affiliation
- Certificates of completion issued for most events

VOICES OF PARTICIPANTS

"The teacher/facilitator has superb skills in navigating the workshop. He had been so keen in picking up the reactions of the participants, controlled/managed the workshop but also allowed participants to freely delve into deep thoughts and discussions."

"(The strength of the workshop was) Interactive and hands-on activities; Experienced facilitator; Relevant and up-to-date content; Clear learning objectives; Accessible and inclusive design"

東京大学
大学総合教育研究センター
Center for Research and Development of Higher Education
The University of Tokyo

https://utokyofd.com/en/event/post-13371/
utokyo_fd@he.u-tokyo.ac.jp

UTokyo Faculty Development

UTOKYO FD OPEN 2025 - 2026

EVENT	DATE	FORMAT & TIME
Syllabus review	February 13th (Fri), 2026	In-person workshop. 9:00-13:00
Rubrics' design	October 23rd (Thu), 2025 February 17th (Tue), 2026	Online workshop. 14:00-17:00 In-person workshop. 9:00-12:00
Peer instruction	October 9th (Thu), 2025	Online seminar. 14:30-16:30
Flipped classroom	December 2nd (Tue), 2025	Online workshop. 15:30-18:00
Design of questionnaires and multiple-choice questions for evalucation	November 18th (Tue), 2025	Online workshop. 16:00-18:00
Quality assessment and evaluation	November 4th (Tue), 2025	Online workshop. 15:00-18:00
Class design & microteaching	February 12th (Thu), 2026 February 16th (Mon), 2026	In-person workshop. 9:00-16:00 In-person workshop. 9:00-16:00

2025

OCTOBER

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER

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30						

DECEMBER

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2026

JANUARY

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

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https://forms.gle/j7svJ3hygSzcGv1R8

News & Information

UTokyo FD in English

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UTOKYO FD OPEN

The University of Tokyo Faculty Development Open

Class Design & Micro-Teaching

12 Feb, 2026 9 am - 4 pm
16 Feb, 2026 9 am - 4 pm

WHAT IS UTOKYO FD OPEN?

UTokyo FD Open is a series of workshops and events, **in English**, for those interested in developing their teaching skills and practice.

For more information: https://utokyofd.com/en/event/post-13371/

INFORMATION

ABOUT

In this workshop, we learn about how to **design, structure, and deliver a class**. The participants **prepare in advance** a brief class that they **teach** to their peers and for which they **receive feedback**. Later, we discuss this feedback and further ideas to improve the design and deliver of the class.

DELIVERED BY

Lecturer: Dr. Gabriel Hervas

Staff: Airi Kawakami

FEE & CERTIFICATE

Free of charge

Participants will receive a **certificate if they join 1 additional workshop**

CONTACT US

utokyo_fd@he.u-tokyo.ac.jp

FORMAT

12 Feb: **In-person (at Hongo Campus)**

16 Feb: **In-person (at Hongo Campus)**

Note: the event contents of the three dates above are the same.

PARTICIPANTS

10 people each workshop

Participants from all institutions are welcome.

(Depending on the applications, a selection might be needed)

REGISTRATION

Apply here!

https://forms.office.com/r/Li8Y6HzM4M

SCAN ME

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Syllabus Review | 13 Feb, 2026 9:00am - 1:00pm

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INFORMATION

ABOUT

In this workshop, we learn about how to **design and improve a syllabus**. To develop a more learner-centered and impactful syllabus, the participants **review** their syllabi, **discuss** relevant aspects, and share their ideas or suggestions for improvement.

DELIVERED BY

Lecturer: Dr. Gabriel Hervas

Staff: Airi Kawakami

FEE

Free of charge

CONTACT US

utokyo_fd@he.u-tokyo.ac.jp

FORMAT

Online (Zoom meeting)

PARTICIPANTS

50 people

Participants from all institutions are welcome.

(Depending on the applications, a selection might be needed)

CERTIFICATE

Participants will receive a **certificate if they join 2 additional workshops OR 1 Class Design & Microteaching workshop.**

REGISTRATION

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Peer Instruction | 9 Oct, 2025 2:30pm - 4:30pm

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INFORMATION

ABOUT

Peer-instruction is a teaching and learning strategy that can be particularly useful with large groups and with theoretical contents. In this workshop, we learn about its **fundamentals and its implementation** in class, raising at the same time key educational questions.

DELIVERED BY

Lecturer: Dr. Gabriel Hervas

Staff: Airi Kawakami

FEE

Free of charge

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FORMAT

Online (Zoom meeting)

PARTICIPANTS

50 people

Participants from all institutions are welcome.

(Depending on the applications, a selection might be needed)

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Rubrics' Design | 23 Oct, 2025 1 pm - 5 pm / 17 Feb, 2026 9 am - 12 pm

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INFORMATION

ABOUT

In this workshop, we learn about how to **create rubrics** that contribute to **assessment and learning**. We will explore their **features** and how to develop them. The participants will **create** a rubric and their designs will be used to raise ideas and suggestions on rubrics' design.

DELIVERED BY

Lecturer: Dr. Gabriel Hervas

Staff: Airi Kawakami

FEE

Free of charge

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FORMAT & PARTICIPANTS

23 Oct: **Online (20 people)**

17 Feb: **In-person, Hongo Campus (20 people)**

Note: the event contents of the two dates above are the same.

Participants from all institutions are welcome.

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Flipped Classroom | 2 Dec, 2025 3:30pm - 6:00pm

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INFORMATION

ABOUT

In this workshop, we learn about how to **structure a teaching and learning experience** based on flipped classroom to foster students' learning. Two main approaches will be discussed: just-in-time teaching and team-based learning. Following a flipped classroom approach, the participants will need **review a material beforehand**, and the workshop will focus on discussing ideas and practicing the design of flipped classroom sequence.

CERTIFICATE

Participants will receive a **certificate if they join 2 additional workshops OR 1 Class Design & Microteaching workshop**.

FORMAT & PARTICIPANTS

Online (50 people)

Note: the event contents of the two dates above are the same.
Participants from all institutions are welcome.
(Depending on the applications, a selection might be needed)

DELIVERED BY

Lecturer: Dr. Gabriel Hervas
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Design of Questionnaires and Multiple-Choice Questions for Evaluation

18 Nov, 2025 4:00pm - 6:00pm

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INFORMATION

ABOUT

In this seminar we will explore the design of questionnaires to assess learning. During the seminar, we will address key quality principles to consider and discuss alternatives to create confident-based questionnaires and create semi-constraint questions.

CERTIIFCATE

Participants will receive a **certificate if they join 2 additional workshops OR 1 Class Design & Microteaching workshop**.

FORMAT

Online (Zoom meeting)

PARTICIPANTS

50 people

Participants from all institutions are welcome.

(Depending on the applications, a selection might be needed)

Lecturer: Dr. Gabriel Hervas

Staff: Airi Kawakami

FEE

Free of charge

REGISTRATION

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Quality Assessment and Evaluation | 4 Nov, 2025 3:00pm - 6:00pm

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For more information: https://utokyofd.com/en/event/post-13371/

INFORMATION

ABOUT

What does literature tell us in relation with **quality assessment**? In this seminar we will explore the different natures of assessment, its main goal, and the features that characterize what is considered quality assessment, that is, assessment that enhances learning.

CERTIFICATE

Participants will receive a **certificate if they join 2 additional workshops OR 1 Class Design & Microteaching workshop**.

FEE

Free of charge

FORMAT

Online (Zoom meeting)

PARTICIPANTS

50 people

Participants from all institutions are welcome.

(Depending on the applications, a selection might be needed)

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